



Civil Service Commission Information  
Systems Strategic Plan  
(CSC ISSP) for 2012-2014

Number : 1200186  
Promulgated : 26 JAN 2012

X-----X


### RESOLUTION

**WHEREAS**, Section 1, Memorandum Order No. 237 dated May 23, 1989, states that all government agencies are required to submit their Information Systems Strategic Plans (ISSP) to the Department of Budget and Management (DBM) for approval as basis for rationalizing the allocation of government funds for this purpose;

**WHEREAS**, Section 2, Executive Order No. 265 issued on July 12, 2000, mandates that all government agencies and instrumentalities including local government units shall align their respective computerization projects with the priorities identified in the Government Information System Plan (GISP) to enhance overall governance and improve the efficiency and effectiveness of the bureaucracy;

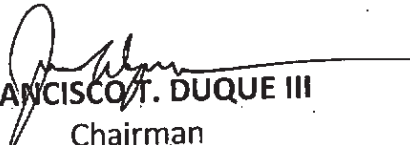
**WHEREAS**, the Civil Service Commission (CSC) as a government agency, through NCC Memorandum Circular No. 2003-02 approved on July 31, 2003, adopted the prescribed standard template for the Information Systems Strategic Plan (ISSP) in the development of the CSC Information Systems Strategic Plan for 2012-2014;

**WHEREFORE**, the Commission **RESOLVES** to approve the CSC Information Systems Strategic Plan for 2012-2014 which contains the priority ICT Projects and Programs as aligned with the CSC Roadmap for Development/Reforms and CSC Performance Governance System-Balanced Scorecard (CSC PGS-BSC).

Certified True Copy:  
  
**SEYMOUR R. PAJARES**  
Chief Personnel Specialist  
Commissioner's Office

The Commission **FURTHER RESOLVES**, that the CSC Information Systems Strategic Plan for 2012-2014 shall be submitted to the National Computer Center (NCC) for endorsement to the Department of Budget and Management (DBM).


Quezon City.

  
**FRANCISCO T. DUQUE III**  
Chairman


  
**MARYANN Z. FERNANDEZ-MENDOZA**  
Commissioner

On Leave  
**RASOL L. MITMUG**  
Commissioner

Attested by:

  
**DOLORES B. BONIFACIO**  
Director IV  
Commission Secretariat and Liaison Office

Recd: *July 2012*  
*2/3/12*

**Certified True Copy:**  
  
**SEYMOUR R. PAJARES**  
Chief Personnel Specialist  
Commission Secretariat and Liaison Office



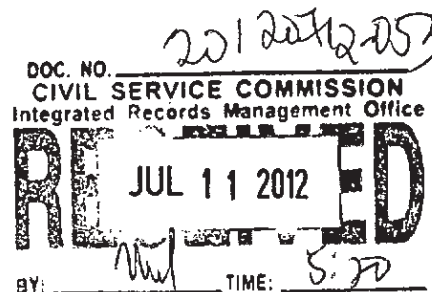
Department of Science and Technology  
Information and Communications Technology Office  
**NATIONAL COMPUTER CENTER**

**ISSP ENDORSEMENT**

PRMO-OL2012-07-056

July 9, 2012

**MR. FRANCISCO T. DUQUE III, MD, MSc**  
Chairman  
**CIVIL SERVICE COMMISSION (CSC)**  
CSC Bldg. IBP Road, Constitution Hills  
Quezon City



Dear Chairman **DUQUE**:

This refers to your request for endorsement of the Civil Service Commission Information Systems Strategic Plan (CSC ISSP) for the period 2012-2014.

We are pleased to inform you that the ISSP sufficiently identified the critical information systems that will support and address the Agency's strategic thrusts and programs. Along this line, we are endorsing the ISSP. However, we recommend that during the implementation phase, you follow the provisions of the Republic Act 9184, otherwise known as The Government Procurement Reform Act (GPRA) and its Implementing Rules and Regulations to ensure that the best cost-effective solution is acquired.

The attached authenticated ISSP serves as your official copy which is to be submitted to DBM.

Thank you for investing time and effort in accomplishing your Information Systems Strategic Plan. You can rely on our support to all your ICT endeavors.

Very truly yours,

**DENIS F. VILLORENTE**  
Officer-In-Charge *DFV*  
Office of the Director-General



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014



**INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)  
2012-2014**

**CIVIL SERVICE COMMISSION**

Name of Department/Agency

Prepared by:

*mf*  
**MYLENE V. FANG**

Officer-in-Charge, OPMIS-ITD

Submitted by:

**VICTORIA F. ESBER**

Director IV, OPMIS

Tel. No.: **931-7931**

E-Mail Address: [opmis@webmail.csc.gov.ph](mailto:opmis@webmail.csc.gov.ph)

Status

- Initial  
 Renewal

Period covered of the Latest

Endorsed ISSP: **1995 - 1999**

Scope

- Department-Wide  
 Department-Wide  
 Department - Central Office/Head Office  
 Central Office only  
 With Regional/Field Offices

EVALUATED BY:

LUDIVINA GENIO: *JBB pemo*

*Nora H. Ameco*

REVIEWED BY:

*Jorge M. Gallo*

DIRECTOR

PLANS REVIEW & MONITORING OFFICE



APPROVED BY:

*Francisco T. Duque III*  
**FRANCISCO T. DUQUE III, MD, MSc**  
Chairman

Name & Signature of Agency Head



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

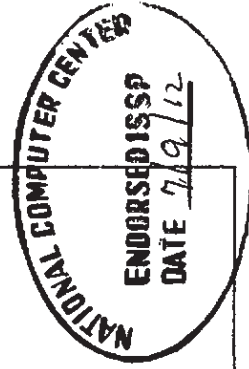
### A. ICT RESOURCE REQUIREMENTS

#### o 1. HARDWARE

ITEM, (CO & CSROS)	EXISTING <sup>2a</sup>	NUMBER OF UNITS <sup>2</sup>			TOTAL
		2012	2013	2014	
Desktop	1057	***423	***317	***317	1057
Laptop/Notebook	171	***69	***51	***51	171
Server	39	*2	*1		3
Printers	780	***312	***234	***234	780
Multimedia Equipment/Projector	46				0
UPS (for workstations)	474				0
Scanner	150				0
Removable Drive Kit/Hard Disk	508				0
DVD Writer	263				0
CD Writer	126				0
MP3	1				0
ID Printer	1				0

Note : \* CSC-CO, \*\*Region, \*\*\*CSC-CO & RO

- Proposed acquisition for desktop, laptops and printers are replacements for all the existing units in CO and RO



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

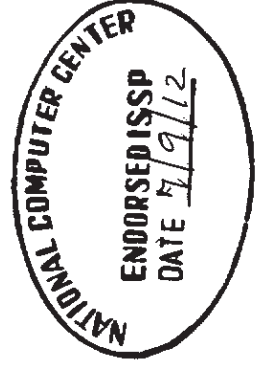
### A.1.1. NETWORK AND TELECOMMUNICATIONS

I T E M <sub>1</sub>	EXISTING <sub>2</sub>	NUMBER OF UNITS			TOTAL
		2012	2013	2014	
Modem	41				
Router	50	*51			51
Switch	53	53			53
Hub	47	47			47
UTP Cable		4			4

\* Additional wireless router (1)

\* UTP cable sold by box

- Proposed additional wireless router for the Centennial and Function Room in the Central Office
- Proposed router, hub and switch are replacement for existing units



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### A.1.2. DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
Office of the Chair OCH	Laptop	-	10
	Desktop	10	10
	Printer	4	4
	Scanner	2	
	UPS	5	
	CD Writer	1	
	DVD Writer	2	
	Hub	2	2
Office of Comm. Fernandez OCOM-FM	Laptop	2	2
	Desktop	7	7
	Printer	2	2
	DVD Writer	4	
	Scanner	1	
	Rem. Storage Device	8	

**NATIONAL COMPUTER CENTER**  
 ENDORSED ISSP  
 DATE 7/9/12



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
Office of Comm. Mitmug	Laptop	2	2
	Desktop	5	5
	Printer	6	6
	UPS	3	
	Rem. Storage Device	10	
Office of the Asst. Comm. Limare (OAC-L)	Laptop	1	1
	Desktop	2	2
	Printer	2	2


  
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# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)

2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
Office of the Asst. De Lima (OAC-RO)	Laptop	2	2
	Desktop	3	3
	Printer	2	2
	UPS	2	1
	Rem. Storage Device	7	
	Switches	1	1
Commission Secretariat (CSLO)	Laptop	1	1
	Desktop	11	11
	Printer	4	4
	UPS	10	
	Rem. Storage Device	10	
	Hub	1	1


  
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# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
Examination, Recruitment & Placement Office (ERPO)	Laptop	6	6
	Desktop	30	30
	Printer	11	11
	Server	2	
	Scanner	4	
	Multimedia Projector	1	
	UPS	26	
	RemSD	19	
	CD Writer	1	
	DVD Writer	11	
	Switches	1	1
	Hub	1	1

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# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>		
		EXISTING	PROPOSED	
Civil Service Institute (CSI) formerly Human Resource Devt Office (HRDO)	Laptop	2	2	
	Desktop	23	23	
	Printer	9	9	
	Scanner	1	1	
	Projector	3		
	UPS	12		
	RemSD	19		
	CD Writer	2		
	DVD Writer	10		
	Switches	1	1	
Internal Audit Service (IAS)	Laptop	1	1	
	Desktop	10	10	
	Printer	2	2	
	Scanner	1		
	UPS	5		
	RemSD	12		
	DVD Writer	5		
	Switches	1	1	


  
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# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)

2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
Integrated Records Mgt. Office IRMO	Laptop	1	1
	Desktop	18	18
	Printer	10	10
	Server	1	
	Scanner	2	
	UPS	14	
	RemSD	12	
	CD Writer	2	
	DVD Writer	9	
	Hub	4	4
Office for Financial & Asset Mgt. OFAM	Laptop	4	4
	Desktop	41	41
	Printer	20	20
	Projector	1	

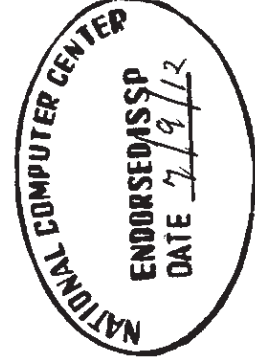


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

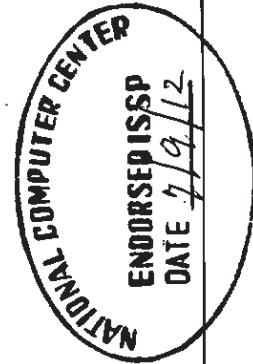
NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
Office for Legal Affairs (OLA)	Laptop	1	1
	Desktop	32	32
	Printer	14	14
	RemSD	40	
	DVD Writer	16	
	Hub	1	1
Office for Personnel Mgt. & Devt. (OPMD)	Laptop	1	1
	Desktop	14	14
	Printer	6	6
	Scanner	1	
	UPS	15	
	RemSD	24	
	Hub	1	1
	ID Printer	1	



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
Office for Strategy Management (OSM)	Laptop	7	7
	Desktop	16	16
	Printer	3	3
	Server	17	3
	Scanner	1	
	Projector	1	
	UPS	7	
	RemSD	17	
	MP3	1	
	DVD Writer	7	
	Router (Wireless)	-	1
	Switches	1	1
	SCSI Controller	-	1
	UPS Batteries	107	107
UPS Capacitors	5	5	
Public Assistance & Info. Office (PAIO)	Laptop	2	2
	Desktop	14	14
	Printer	8	8
	Scanner	2	
	RemSD	22	
	DVD Writer	6	
	Hub	1	1

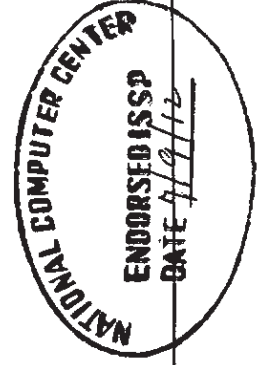


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	ITEM <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
Personnel Policies & Standards Office (PPSO)	Laptop	2	2
	Desktop	15	15
	Printer	6	6
	Scanner	1	
	Projector	1	
	UPS	11	
	RemSD	4	
	CD Writer	9	
Personnel Relation Office (PRO)	Laptop	2	2
	Desktop	10	10
	Printer	7	7
	Scanner	2	
	Projector	1	
	UPS	6	3
	RemSD	14	
	Router	1	1


  
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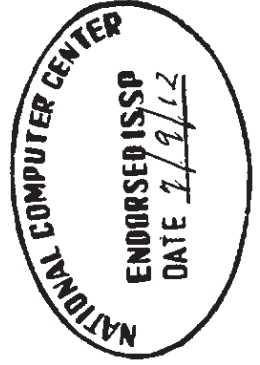


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO1	Laptop	12	1
	Desktop	43	43
	Printer	46	46
	Server	1	
	Scanner	8	
	Projector	4	
	UPS	30	
	RemSD	54	
	DVD Writer	8	
	CD Writer	2	
	Modem	1	1
	Router	5	5
	Switches	1	1
	Hub	1	1

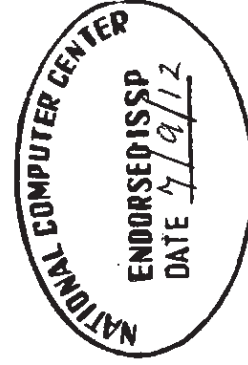




# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

DEPLOYMENT OF ICT EQUIPMENT NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO2	Laptop	1	9
	Desktop	30	30
	Printer	30	30
	Server	1	
	Scanner	5	
	Projector	2	
	UPS	12	
	RemSD	19	
	Router	2	2
	PABX Telephone System	1	





# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)

2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO3	Laptop	9	6
	Desktop	58	58
	Printer	41	41
	Server	1	
	Scanner	6	
	Projector	3	
	UPS	11	
	RemSD	35	
	CD Writer	3	
	DVD Writer	34	
	Modem	3	3
	Router	1	1
	Switches	1	1
	Hub	16	16



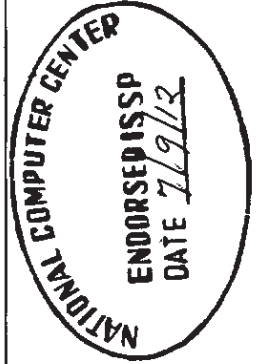
# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)

2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO4	Laptop	11	18
	Desktop	61	61
	Printer	43	43
	Server	1	
	Scanner	7	
	Projector	2	
	UPS	13	
	RemSD	7	
	DVD Writer	1	
	Router	4	4
	Switches	9	9

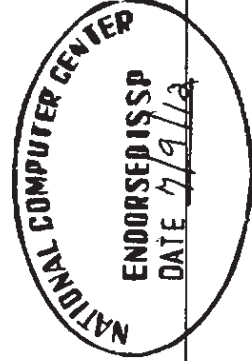


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)

2012-2014

## PART IV. RESOURCE REQUIREMENTS

DEPLOYMENT OF ICT EQUIPMENT NAME OF OFFICE/ ORGANIZATIONAL UNITS, <sup>1</sup>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO5	Laptop	10	7
	Desktop	59	59
	Printer	42	42
	Scanner	11	
	Server	7	
	Projector	2	
	UPS	23	
	RemSD	12	
	DVD Writer	27	
	CD Writer	25	
	Modem	6	6
	Switches	1	1
	Hub	7	7
	Router	1	1


  
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# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

PART IV. RESOURCE REQUIREMENTS			
DEPLOYMENT OF ICT EQUIPMENT NAME OF OFFICE/ ORGANIZATIONAL UNITS <sup>1</sup>	I T E M <sup>2</sup>	NUMBER OF UNITS <sup>3</sup>	
		EXISTING	PROPOSED
CSRO6	Laptop	4	10
	Desktop	60	60
	Printer	47	47
	Scanner	10	
	Projector	2	
	UPS	47	
	RemSD	59	
	DVD Writer	25	
	CD Writer	7	
	Switches	5	5
	Router	6	6

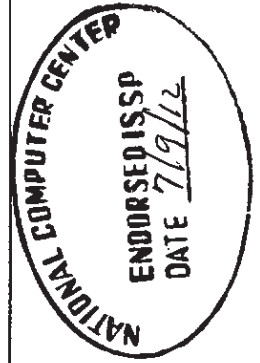


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)

2012-2014

## PART IV. RESOURCE REQUIREMENTS

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	DEPLOYMENT OF ICT EQUIPMENT	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
			EXISTING	PROPOSED
CSR07	Laptop		11	11
	Desktop		50	50
	Printer		36	36
	Server		1	
	Scanner		5	
	Projector		2	
	UPS		10	
	RemSD		12	
	DVD Writer		3	
	CD Writer		12	
	Modem		5	5
	Switches		2	2
	Hub		4	4
	Router		1	1

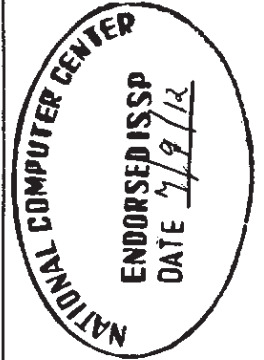


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)

2012-2014

## PART IV. RESOURCE REQUIREMENTS

DEPLOYMENT OF ICT EQUIPMENT NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO8	Laptop	5	7
	Desktop	46	46
	Printer	40	40
	Scanner	6	
	Projector	6	
	UPS	30	
	RemSD	17	
	DVD Writer	12	
	CD Writer	2	
	Modem	5	5
	Switches	5	5
	Router	6	6

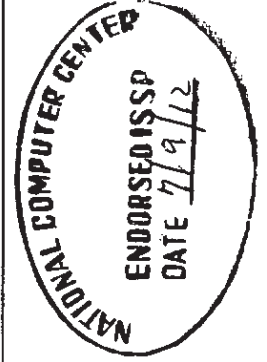




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## PART IV. RESOURCE REQUIREMENTS

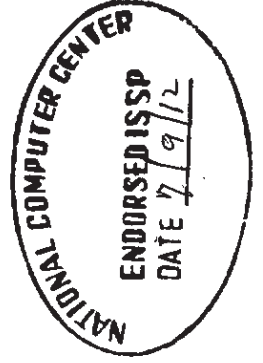
NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO9	Laptop	6	5
	Desktop	36	36
	Printer	33	33
	Scanner	2	
	Projector	3	
	UPS	26	
	RemSD	19	
	DVD Writer	1	
	Modem	1	1
	Router	4	4
	Switches	1	1
	Hub	1	1



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

DEPLOYMENT OF ICT EQUIPMENT NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO10	Laptop	6	10
	Desktop	32	32
	Printer	35	35
	Server	2	
	Scanner	8	
	UPS	36	
	DVD Writer	23	
	Modem	1	1
	Router	4	4
	Switches	6	6





# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO11	Laptop	7	7
	Desktop	47	47
	Printer	38	38
	Server	1	
	Scanner	6	
	Projector	3	
	UPS	10	
	RemSD	4	
	Switches	5	5

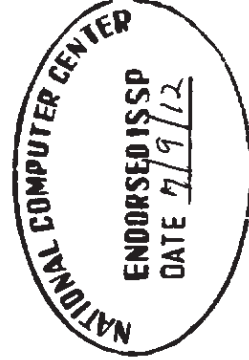


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>		
		EXISTING	PROPOSED	
CSRO12	Laptop	6	13	
	Desktop	39	39	
	Printer	43	43	
	Scanner	7		
	Projector	2		
	UPS	9		
	RemSD	13		
	CD Writer	1		
	Router	6	6	
	Switches	2	2	
	Data Switch	2	2	



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	ITEM <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSC-NCR	Laptop	27	4
	Desktop	107	107
	Printer	84	84
	Server	1	
	Scanner	27	
	Projector	2	
	RemSD	13	
	CD Writer	23	
	DVD Writer	45	
	Modem	15	15
	Switches	2	2
	Hub	6	6
	UPS	31	
	Router	1	1



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>		
		EXISTING	PROPOSED	
CSRO14-CAR	Laptop	12	7	
	Desktop	57	57	
	Printer	40	40	
	Server	1		
	Scanner	8		
	Projector	2		
	RemSD	2		
	CD Writer	13		
	DVD Writer	4		
	Modem	2	2	
	Router	2	2	
	Switches	2	2	
	UPS	35		

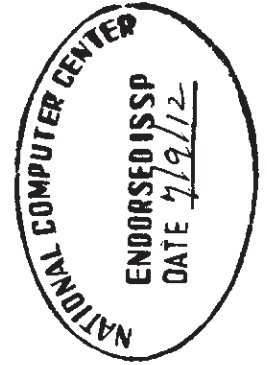


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>	
		EXISTING	PROPOSED
CSRO15-CARAGA	Laptop	4	9
	Desktop	39	39
	Printer	35	35
	Server	1	1
	Scanner	9	9
	Projector	2	2
	UPS	20	20
	RemSD	20	20
	CD Writer	8	8
	DVD Writer	10	10
	Modem	2	2
	Router	5	5
	Switches	6	6



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### DEPLOYMENT OF ICT EQUIPMENT

NAME OF OFFICE/ ORGANIZATIONAL UNITS <sub>1</sub>	I T E M <sub>2</sub>	NUMBER OF UNITS <sub>3</sub>		
		EXISTING	PROPOSED	
CSRO16-ARMM	Laptop	3	10	
	Desktop	32	32	
	Printer	31	31	
	Server	1		
	Scanner	7		
	Projector	1		
	UPS	15		
	RemSD	2		
	CD Writer	15		
	Router	1	1	
	Hub	1	1	


  
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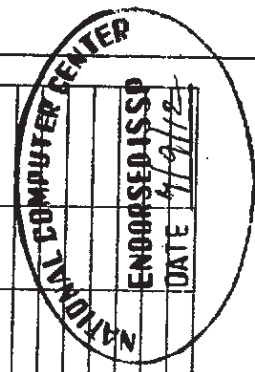


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### A.2. SOFTWARE

I T E M <sub>1</sub>	VERSION <sub>2</sub>	TYPE OF LICENSE <sub>3</sub>	EXISTING <sub>4</sub>	NUMBER OF LICENSES				
				2012	2013	2014	TOTAL	
Operating System								
- DOS			18					
- MS Windows			4					
	1995		4					
	1998		49					
	2000		14					
	XP	OEM	252					
	2003		13					
	Visia		178					
	ME		10					
	7		56					
	Server 2008 (25 CAL)		1	492	368		1228	
	Server 2008 (5 CAL)		1	1	1		2	
Development Languages								
- VStudio, NET Pro	2003		1					
- Visual FoxPro	6.0		1					
DBMS								
-Oracle 8i		Single Processor	1					
-Oracle 10g			1					
Network Management Solutions	Enterprise Edition for RedHat Linux							
Brightstor ARCserve Backup	r11.5 for windows		2					
	r11.5 for Client Agent for UNIX		1					
	r11.5 for Client Agent for linux		1					
	r11.5 for Windows Disk Staging		2					
	r11.5 for Linux Agent for Oracle		1					
Red Hat Enterprise Linux	AS 4 Standard (x86)		2					
Linux			8					
Philjuries			1					


  
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- Proposed 1228 Windows 7 license are for the would be procured desktop and laptop

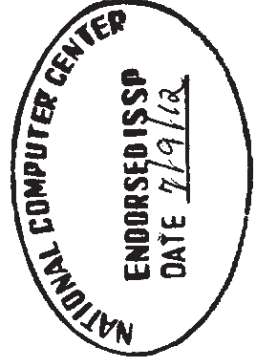
# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### A.2. SOFTWARE

I T E M <sub>1</sub>	VERSION <sub>2</sub>	TYPE OF LICENSE <sub>3</sub>	EXISTING <sub>4</sub>	NUMBER OF LICENSES			
				2012	2013	2014	TOTAL
CISCO VPN Client Software (Windows, Linux, Solaris, Mac)			1				
ASA 5500		Strong Encryption License	1				
ASA 5500		Strong Encryption License	1				
ASA 5520 Plus 750		Peer License	1				
Solaris 10 & Java - AS			1				
OS Linux Red Hat (DS)			1				
Other Software Packages	MS Publisher		1				
Productivity/Tool							
- MS Office	1995		4				
	1997	OEM	16				
	2000	OEM	13				
	2002	OEM	36				
	2003	OEM	285				
	2007	OEM	33				
	2010			492	368		1228
PC Client Anti-Virus Software		Per computer client/ Corporate	1000	1,000	368		1,000
Server Antivirus				1			1

- Proposed 1228 MS Office 2010 license are for the would be procured desktop and laptop
- Existing 1000 anti virus license is procured last 2010 and will expire on 2012

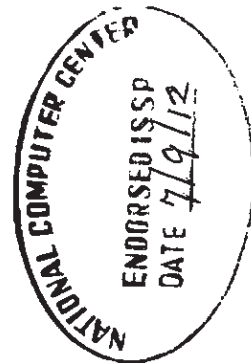


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### A.3. ICT SERVICES

T Y P E,	EXISTING;	PROPOSED,		
		2012	2013	2014
Web Hosting	✓			
Telephone/Lease Line Subscription (Internet)	✓	✓	✓	✓
Consulting Services	✓	✓	✓	✓
Maintenance Support Services - Equipment - Servers - Network Device	✓	✓	✓	✓
Teleconferencing/Video Conferencing Database Build-up	✓	✓	✓	✓
Application System Development				
- CSC Integrated Information System • Examination and Eligibility Info. System • Personnel Information Database System • Admin. Justice Info. System • Customer Relations Info. System • Executive and Mgt. Information System		✓	✓	✓
- Contact Center ng Bayan		✓	✓	✓



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

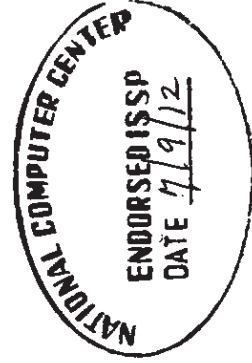
### A.4. ICT MANPOWER AND ORGANIZATIONAL STRUCTURE

A.4.1

PLANTILLA POSITIONS, 1	EMPLOYMENT STATUS <sub>2</sub>	PLACE OF ASSIGNMENT <sub>3</sub>	NO. OF POSITIONS, <sub>4</sub>					
			EXISTING, <sub>5a</sub>		UNFILLED		PROPOSED ICT POSITIONS <sub>4b</sub>	
			FILLED-UP ICT	NON- ICT	ICT	NON- ICT		
Chief Personnel Specialist (Information Technology Officer III)	Permanent	IRMO			1			
Information Technology Officer II	Permanent	IRMO	1			1		
Information Technology Officer I	Permanent	IRMO				2		
Computer Programmer III	Permanent	IRMO				2		
Personnel Specialist II	Permanent	IRMO				1		
Computer Programmer II	Permanent	IRMO	1			1		
Computer Maintenance Technologist II	Permanent	IRMO	1					
Administrative Assistant VI	Permanent	IRMO	1					

Legend:

IRMO – Integrated Records Management Office



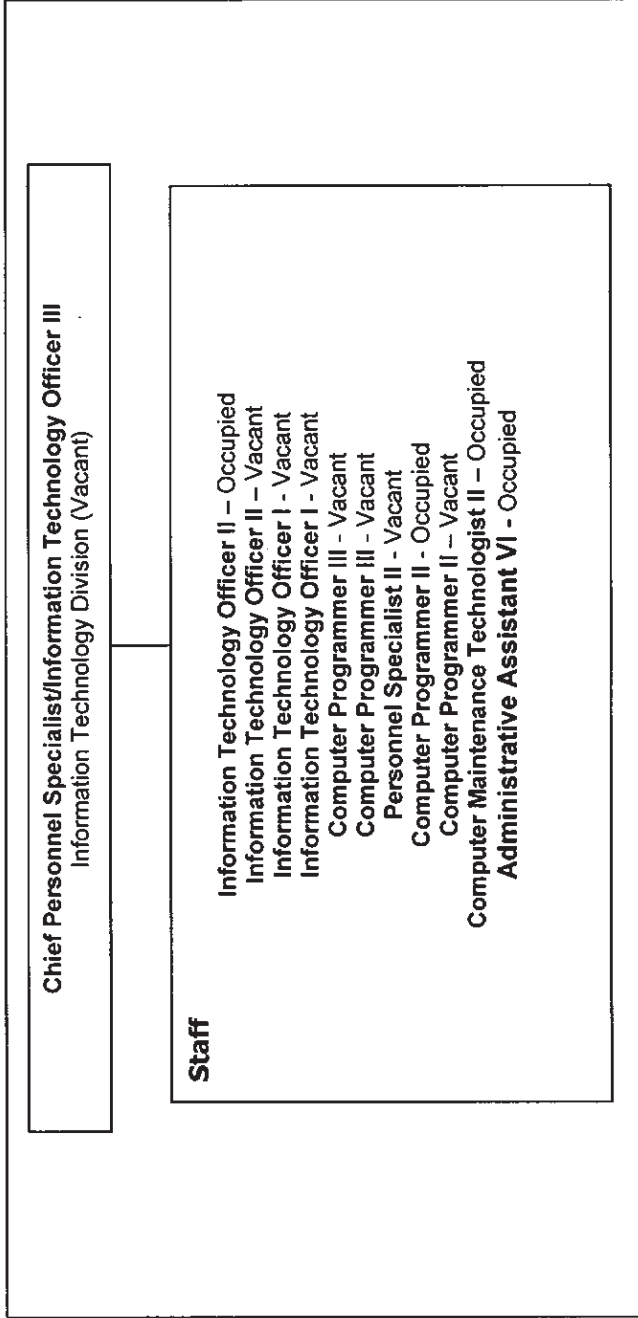
# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### A.4.2. EXISTING ICT ORGANIZATIONAL STRUCTURE

**Specific Functions**

- Design and develop applications/ information systems based on the needs of the Commission and as requested by the different offices;
- Review and enhance application systems;
- Prepare systems documentation and user's manuals;
- Integrate related systems and databases;
- Develop and recommend appropriate IT policies, rules and regulations, plans and standards;
- Conduct assessment of hardware, software, network, operations and systems application;
- Coordinate development of all IT related activities in the Commission and ensure the implementation of an integrated IT development program and standards;
- Provide necessary IT interventions to help increase office staff efficiency and effectiveness;



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### A.5. ICT TRAINING NEEDS

CLASSIFICATION	ICT COURSE TITLE/DESCRIPTION	No. of Target Participants			TOTAL
		2012	2013	2014	
IT for Users	CSC Integrated System		20		20
	Contact Center ng Bayan – Users Training		5		5
	Off-the-Shelf Software (e.g. Operating System, MS Office, Desktop Publishing, Computer Graphics)	30	30		60
	Computer Troubleshooting	30			30
	Peer Training	25			25
IT Specialist Course	VPN Infrastructure and Troubleshooting	8			8
	Java Boot Camp (Java Programming and J2EE)		4		4
	Unix/Linux Network Administration and Security		4		4
	Web Development with PHP		4		4
	MySQL Development and Administration		4		4

- Computer Troubleshooting Training will be conducted by the computer maintenance provider
- Off the shelf software training will be included in the service of the software vendor



# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART IV. RESOURCE REQUIREMENTS

### B. OTHER RESOURCE REQUIREMENTS

I T E M <sub>1</sub>	EXISTING <sub>2</sub>	PROPOSED <sub>3</sub>			TOTAL
		2012	2013	2014	
Wet and Dry Vacuum Cleaner	1	-	-	-	-
UPS Capacitors	5	-	-	5	5
UPS (for servers)	1	1	-	-	1
Analog KVM Switch	1	-	-	-	-
Digital KVM Switch	1	-	-	-	-
Generator Set	0	1	-	-	-

- Proposed UPS to replace existing defective unit
- Proposed UPS Capacitors are replacements for the 5 units procured last 2010



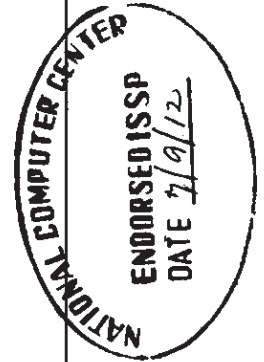


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART V. DEVELOPMENT AND INVESTMENT PROGRAM

### A. ICT PROJECTS IMPLEMENTATION SCHEDULE

NAME OF ICT PROJECT/S	2012				2013				2014			
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th
1. Upgrading of the CSC Website (w/ the Portal on e-Governance in the Civil Service Corps)												
2. CSC Integrated Information System (CSC-IIS)												
(refer to next table for the IS Implementation Schedule)												
3. Digitization												
- Statement of Assets, Liabilities and Network												
- Picture Seat Plan												
- 16 CSC-ROs - June 2012												
- IRMO/CO - July 2012												
4. Contact Center ng Bayan												
5. Upgrading of ICT Infrastructure												
- Internet Bandwidth												
- Office Workstations												
- Data Center Facility												
- National Teleconferencing (Executive Conference)												



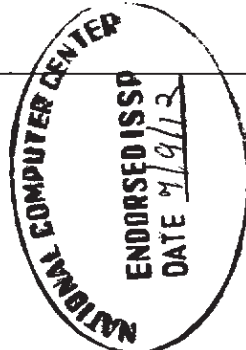


# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART V. DEVELOPMENT AND INVESTMENT PROGRAM

### B. INFORMATION SYSTEMS (IS) IMPLEMENTATION SCHEDULE

NAME OF INFORMATION SYSTEMS/SUB-SYSTEMS OR MODULES	2012				2013				2014			
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th
A. CSC Integrated Information System (CSC-IIS)												
1. Examination and Eligibility Information System (EXES) Computerized Examination (COMEX) for:												
> Computer-Assisted Test System version 2 (CA Tv2)												
> Paper and Pencil Test												
> Eligibility Data Query Information System (EDQIS)												
2. Government-wide Human Resource Management Information System (GHRMIS)												
> PIDS Database Updating and System Enhancement												
3. Administrative Justice Information System (AJIS)												
> Case Tracking System (CTS)												
> IT-based Confidential Reporting of Anomalies and Irregularities Information System (ITBCRAIIS)												
> Database of Individuals Barred from Entering Government Office and Taking Civil Service Exams (DIBAR)												
> Case Resolutions												
B. Development/enhancement of Administrative Support and Financial Information Systems												
1. Document Tracking and Management System (web-based DTMS)												
2. Human Resource Management Information System (HRMIS)												
> Internal employees personnel records (attendance, leave, payroll, 201 files and other HR information of Central Office personnel)												
3. Strategic Performance Management System (SPMS)												
> Monitoring Tool for the Performance Governance System Balanced Scorecard (PGS-BSC)												
4. Online survey tool and Web portal												
5. Re-programming of other existing Information Systems												


  
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# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)

2012-2014

## PART V. DEVELOPMENT AND INVESTMENT PROGRAM

ACTIVITY	FINANCIAL REQUIREMENT BY YEAR		TOTAL
	2012	2013	
1. Application Systems Development			
CSC Information Systems (Integrated-49.5M) with Infrastructure Upgrading (P20M)	20,000,000.00	32,000,000.00	69,500,000.00
<b>SUB-TOTAL</b>	<b>20,000,000.00</b>	<b>32,000,000.00</b>	<b>69,500,000.00</b>
2. Hardware Acquisition			
Server	600,000.00	300,000.00	900,000.00
Desktop	17,681,400.00	13,250,600.00	44,182,600.00
Laptop	3,574,200.00	2,641,800.00	8,857,800.00
Printers	3,057,600.00	2,293,200.00	7,644,000.00
UPS	301,000.00		301,000.00
UPS Capacitors		87,500.00	87,500.00
<b>SUB-TOTAL</b>	<b>25,214,200.00</b>	<b>18,485,600.00</b>	<b>61,972,900.00</b>
3. Software Acquisition			
Operating Systems			
Server	260,564.00	53,900.00	314,464.00
Development Tools			
Office Productivity Tools (Office 2010)	4,231,200.00	3,164,800.00	10,560,800.00
Anti Virus (File Server)	20,000.00		20,000.00
Anti Virus (1000 Work Station)		342,291.00	342,291.00
Backup Software	70,000.00		70,000.00
<b>SUB-TOTAL</b>	<b>4,581,764.00</b>	<b>3,560,991.00</b>	<b>11,307,555.00</b>

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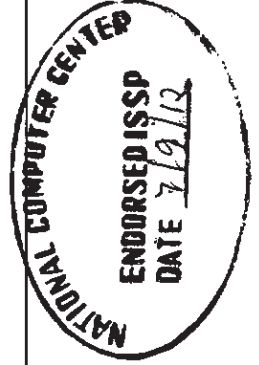
<sup>1</sup> Estimated budget for desktop and laptop include Operating System (OS) cost

# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART V. DEVELOPMENT AND INVESTMENT PROGRAM

ACTIVITY	FINANCIAL REQUIREMENT BY YEAR			TOTAL
	2012	2013	2014	
<b>4. Network &amp; Telecommunications</b>				
Switches	318,000.00			318,000.00
Hub	141,000.00			141,000.00
Router	306,000.00			306,000.00
UTP Cable	28,000.00			28,000.00
Telephone/Lease Line Subscription (Internet and Broadband)	1,458,000.00	1,458,000.00	1,458,000.00	4,374,000.00
<b>SUB-TOTAL</b>	<b>2,251,000.00</b>	<b>1,458,000.00</b>	<b>1,458,000.00</b>	<b>5,167,000.00</b>
<b>5. ICT Services</b>				
Contact Center ng Bayan <sup>2</sup>	18,333,333.33	18,333,333.33	18,333,333.33	55,000,000.00
Teleconferencing/Video Conferencing	1,435,618.67	1,435,618.67	1,435,618.67	4,306,856.01
PSP Digitization	10,000,000.00			10,000,000.00
Equipment Maintenance Services	444,000.00	444,000.00	444,000.00	1,332,000.00
Maintenance Support for servers	1,141,510.00	1,141,510.00	1,141,510.00	3,424,530.00
Maintenance Support for network device	70,000.00	70,000.00	70,000.00	210,000.00
Automation of Other CSC Services (Online Survey Tool, Web portal, Re-programming of existing Information Systems)	4,000,000.00	3,000,000.00	3,000,000.00	10,000,000.00
<b>SUB-TOTAL</b>	<b>35,424,462.00</b>	<b>24,424,462.00</b>	<b>24,424,462.00</b>	<b>84,273,386.01</b>

<sup>2</sup> Contact Center ng Bayan to be sourced from the eGovernment Fund





# INFORMATION SYSTEMS STRATEGIC PLAN (ISSP) 2012-2014

## PART V. DEVELOPMENT AND INVESTMENT PROGRAM

ACTIVITY	FINANCIAL REQUIREMENT BY YEAR			TOTAL
	2012	2013	2014	
6. Personnel Services				
Training				
for IT Personnel	240,000.00	266,000.00		506,000.00
IT Capability Program for Non-IT	45,000.00	10,000.00		55,000.00
<b>SUB-TOTAL</b>	<b>285,000.00</b>	<b>276,000.00</b>	-	<b>561,000.00</b>
7. Others				
Generator Set	190,000.00			190,000.00
<b>SUB-TOTAL</b>	<b>190,000.00</b>	-	-	<b>190,000.00</b>
<b>TOTAL<sup>3</sup></b>	<b>87,946,426.00</b>	<b>80,205,053.00</b>	<b>64,820,362.00</b>	<b>232,971,841.00</b>

<sup>3</sup> Source of Fund – CSC Operating Fund, Fiscal Autonomy Trust Fund, Solicitations/grants/aids from local or international partners

